



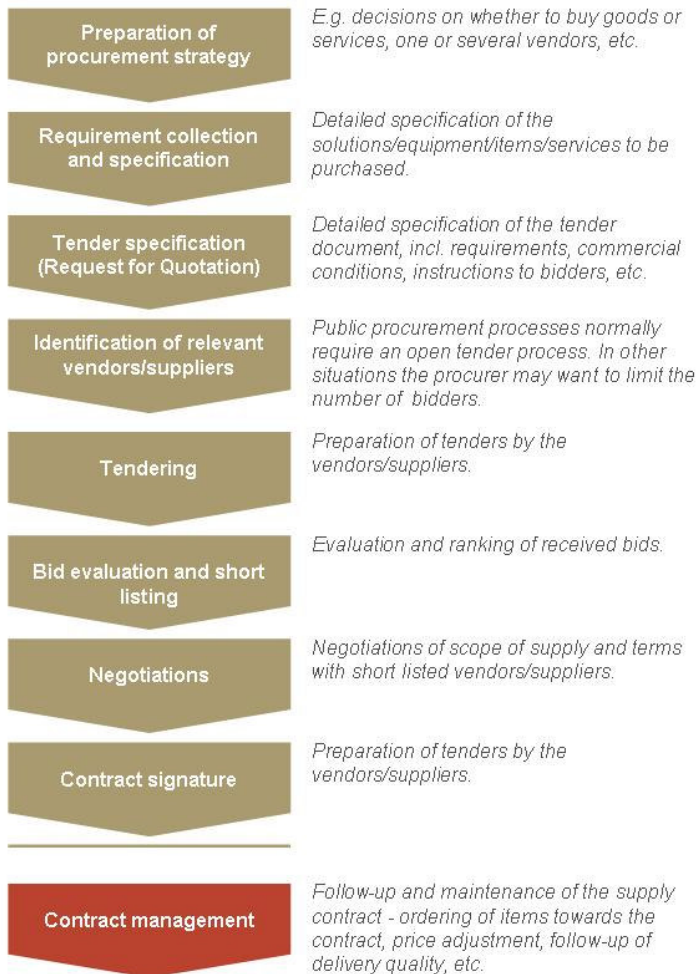
Procurement assistance

Procurement is a key business activity with a direct impact on both production efficiency and the economical and financial performance of a company. Due to business complexity, a company often gets only one chance to select the right vendor and system/solution. Re-selection is normally a difficult, if not a non-feasible option, due to cost and loss of time.

Procurement is thus a serious business and should be handled according to a structured approach by competent and experienced people. Teleplan provides both. Our methodology and experienced staff have proven their capability through large and small procurement projects world wide.

Services

Depending on the complexity of the object of procurement, the procurement process normally covers the following activities:



Teleplan provides expertise for all these activities:

- Bid managers
- Contract managers
- Tender personnel for requirement specification and tender evaluation, i.e. technical, commercial, and organisational experts
- Business analysts for calculation of the life-cycle-cost of the items to be procured.

Tools and methods

Teleplan provides a number of tools and methods with our consultants to secure efficiency, traceability and documentation:

- RFQ templates
- Contract templates
- Tender evaluation tools (e.g. Expert choice)
- Life-cycle cost models.
- Administrative documentation, i.e. records, minutes of meeting
- Project management methodology.

Our consultants' competence also covers the following:

- Vendor competence for benchmarking
- Competence in public procurement rules and regulation.

Assignment models

Depending on our client's requirements Teleplan may either provide individual experts to the client's procurement team, or complete procurement teams.

Reasons for using Teleplan

- Decades of proven international experience
- Proven tools and methodology
- Multi-competence
- Vendor competence
- Quality and reliability
- Flexibility.